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inaccuracy in the supervisor's mind as to the employee's whereabouts. Failure to comply with this policy should be met with serious administrative penalties.

Foreign Travel

When a cleared (regardless of level) employee intends to travel outside of the continental limits of the United States, Project Management must communicate that intent to Project Headquarters Security as soon as possible. Prior to travel, the itinerary of the employee must be submitted to Project Headquarters with a request for approval.

Regards,

*Joe*

Distribution:

25X1A

25X1A

(LAC)

25X1A

(Firewel)

25X1A

(Baird Atomic)

25X1A

25X1A

(Westinghouse Balt)

25X1A

(Westinghouse/Pitts)

25X1A

25X1A

(Itek)

25X1A

(Itek, Palo Alto)

25X1A

(Perkin Elmer)

(Hycon)

(EK)

25X1A

25X1A

anw/SS/OSA